

FINANCING CENTER · TEMPLATE

Financing Request Letter (Template)

Editable template for a formal financing request letter to a commercial bank, DFI or ECA. Replace bracketed text with project-specific detail.

[Date] · [Sponsor letterhead]

To: [Bank / DFI / ECA name] · Attn.: [Head of Project Finance]

Re: Request for indicative terms — [Project name], [Country]

Dear [Name],

On behalf of [Sponsor / SPV], we are pleased to submit a request for indicative financing terms in respect of the [Project name] (the "Project"), a [brief description, sector, capacity] to be developed in [country / city].

1. Sponsor and structure. [Sponsor] is [description]. The Project will be developed through [SPV / borrower], with equity provided by [shareholders and percentages].

2. Project summary. Total CAPEX is estimated at [USD X.X million], with commissioning expected in [Q/Y]. Off-take is secured under [contract] with [counter-party] for [term/volume]. Environmental and social studies are aligned to [IFC PS / Equator / national standard].

3. Financing request. We are seeking [USD Y.Y million] of [senior debt / ECA-supported loan / DFI facility] over [tenor] years, with a [description of profile]. Indicative sources and uses, DSCR and sensitivities are set out in the attached model.

4. Process. A complete data room is available under NDA. We would appreciate indicative terms by [date] and are available for a call at your convenience.

Yours sincerely,

[Name] · [Title] · [Sponsor]

[Email] · [Phone]

Enclosures: Project teaser, financial model, permit register, ESIA summary, sponsor accounts.